

|  |  |  |
| --- | --- | --- |
| **Hellenic National Defence General Staff** |  | **Hellenic National** **Defence College** |

PERSONAL ADMINISTRATION FORM (PAF)

|  |  |
| --- | --- |
| Name: |  |
| Surname: |  |
| Rank: |  |
| Nationality: |  |
| National ID Number: |  |
| Passport No: |  |
| Branch (Service): |  |
| Specialty: |  |
| Gender: |  |
| Status (Active/ Retired): |  |
| Date of Birth: |  |
| Place of Birth: |  |
| Single / married (Yes or No) |  |
| If married / Children (gender-age) |  |
| Does your family accompany you in Greece? (Yes or No)  |  |
| Do you wish to be accommodated at the “Agios Andreas” Military Resort? (Yes or No) |  |
| **Contact Information (in your Country)** |
| Home UNIT/HQ: |  |
| Position Title: |  |
| Phone (personal mobile): |  |
| Phone (emergency or business): |  |
| E-mail: |  |
| **Travel Schedule** |
| **Arrivals** |
| Transportation means: |  |
| Arrival location in Athens: |  |
| Arrivals: (DD/MM/YYYY) |  |
| Arrival time: |  |
| Arrival Flight No (if applicable): |  |
| **Departures (in the end of the course)** |
| Transportation means: |  |
| Departure location from Athens: |  |
| Departures: (DD/MM/YYYY) |  |
| Departure time: |  |
| Departure Flight No (if applicable): |  |
|  |
| Additional Comments: (please provide any additional comments or remarks) |

**REMARKS**

Please complete the Personal Administration Form and send it **by email** to POC **not later** than **1st July 2023.** After 22 of July 2023, please, inform us for details that were not available at the time of submitting your PAF (e.g., travel arrangements etc.). POC will acknowledge receipt within 3 - 5 days.

**POC:** Colonel Nikolaos Anthis, ISC Coordinator, Hellenic National Defence College, Evelpidon 6 & Moustoxidi, GR: 11362, Athens, Greece Tel.: +30 210 889 6530/ 6500, e-mail: International@hndc.mil.gr